



North America

Shared Service Center

UKG PRO – MOBILE
Payroll & Timecard

Payroll Access When You Need It

SAMSUNG

UKG PRO Mobile

(UltiPro Payroll Access)

Empowering employees with
secure access to key
information & tools

View

Contact & job information
PTO balances
Current & prior pay statements*
Current & prior year Form W-2*

Update

Direct deposit accounts
Tax withholding selections

More

Use Model my Pay to explore various
pay scenarios
News & Information for key updates
(future)

Workplace Code: SAMSUNGPRO

UKG Workforce Management

(Dimensions Time Management)

Supporting effective time management
on the go for employees & managers

Employees

Request time off
Punch in/out for work
Review schedules

Managers

Review & action time off requests
Address timecard exceptions real-time
Review schedules

More

Geofencing & geosensing capabilities
available

Workspace Code:

[https://samsungelectronics.prd.
mykronos.com](https://samsungelectronics.prd.mykronos.com)



Scan the QR codes to easily access the app in the
Google Play store or the Apple App Store


Google Play Store:



Apple App Store:



How to log into UKG Pro (UltiPro)




Choose your sign in method

[Sign in with SSO](#)

[Sign in with password](#)

Company Access Code: samsungpro



Verify your identity

[Forgot your password?](#)

[Sign in](#)

or

[Sign in with your company \(SSO\)](#)

Company Access Code: samsungpro

1. Follow instructions to download **UKG Pro** using Google Play Store or Apple App Store
2. In the "Workspace access code or URL" box, enter code **SAMSUNGPRO** and click Continue to add the workspace for the UKG Pro (UltiPro) payroll system
3. You will now see the SAMSUNGPRO Workspace listed on the welcome page
4. Click on the Sign In button
5. Select Sign In with password
6. Enter your UKG Pro username and password, then click Sign In



UltiPro Password Reset

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come.ultipro.com

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⋮



Verify your identity



Sign in

[Forgot your password?](#)

or

Sign in with your company (SSO)

Company Access Code: samsungpro

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Change password


Your new password cannot be the same as your previous one and must meet the minimum password requirements outlined below:


- Password length: **8-64**
- Letters: **2**
- Uppercase: **1**
- Lowercase: **1**
- Numbers: **1**
- Special characters: **1**

Examples: !@#\$%^&*()_+={[]|\\;\'"<.>./~`

- No more than 2 identical characters in a row







1. Contact HR SSC to request for a password reset
2. Log into UKG Pro with your Username and temporary password
3. Change Password as per requirements



UltiPro Password Reset

Challenge Questions

Please select and answer your challenge questions from the list below. The selected challenge questions will be used to verify your identity when you request to reset your password.

Question 1

Answer 1

Question 2

Answer 2

Question 3

Samsung Payroll

Powered by UltiPro

You have successfully changed your password.

Return to sign in

Powered by UKG

Samsung Payroll

Powered by UltiPro

Verify your identity

Username

Password

Sign in

[Forgot your password?](#)

or

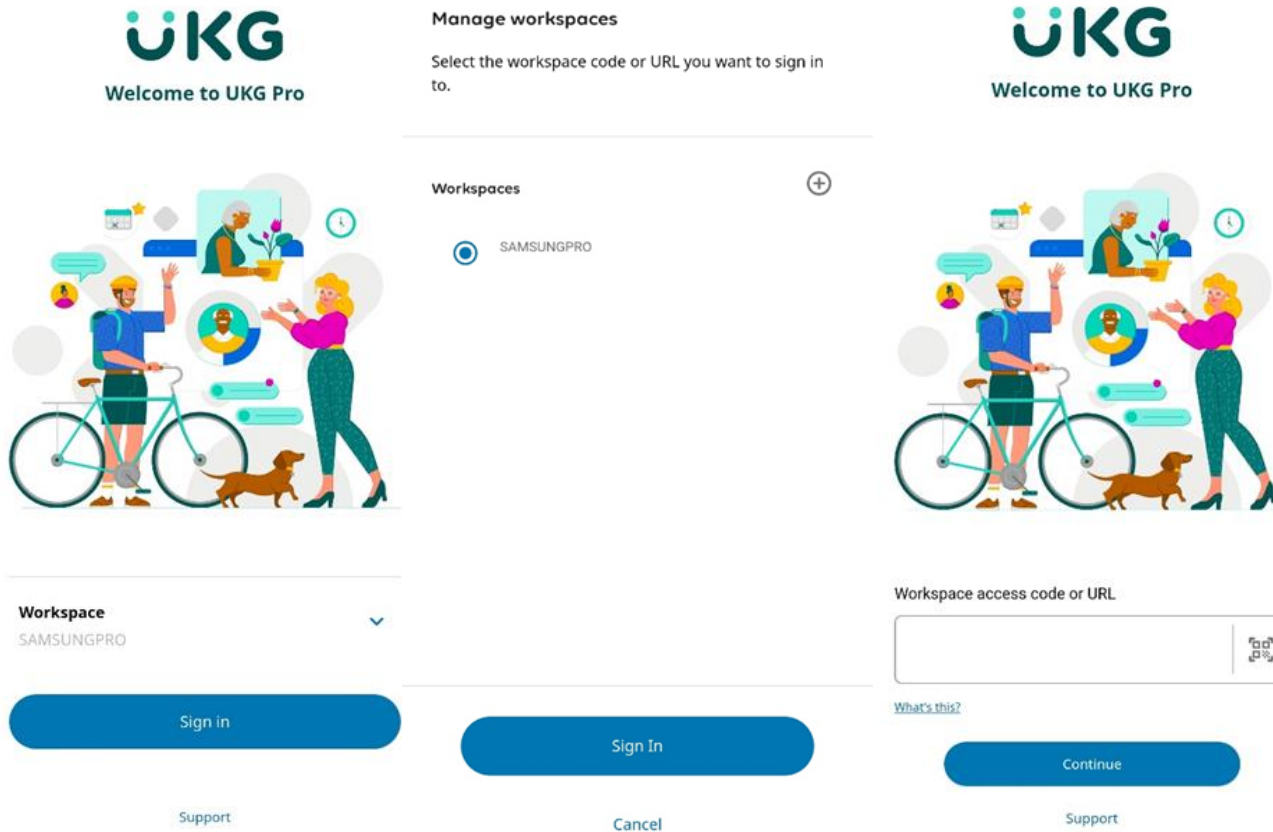
[Sign in with your company \(SSO\)](#)

Company Access Code: samsungpro

1. Complete the Challenge Questions from the dropdown list
2. Click Return to Sign in
3. Follow steps to log into UKG Pro with your username & password



UKG Workforce Management (Dimensions) Access




1. Navigate to the welcome page
2. Click on the down arrow next to the new Workplace name
3. Click the plus sign + to get back to "Workspace access code or URL" box
4. Enter URL
<https://samsungelectronics.prd.mykronos.com/>
or scan the QR code to add the workspace for UKG Pro WFM (Dimensions).
5. Click continue, and you'll be taken to the UKG Pro WFM (Dimensions) login screen.



UKG Workforce Management (Dimensions) Access

×



Welcome,
come on in!

Username

Password

Sign In

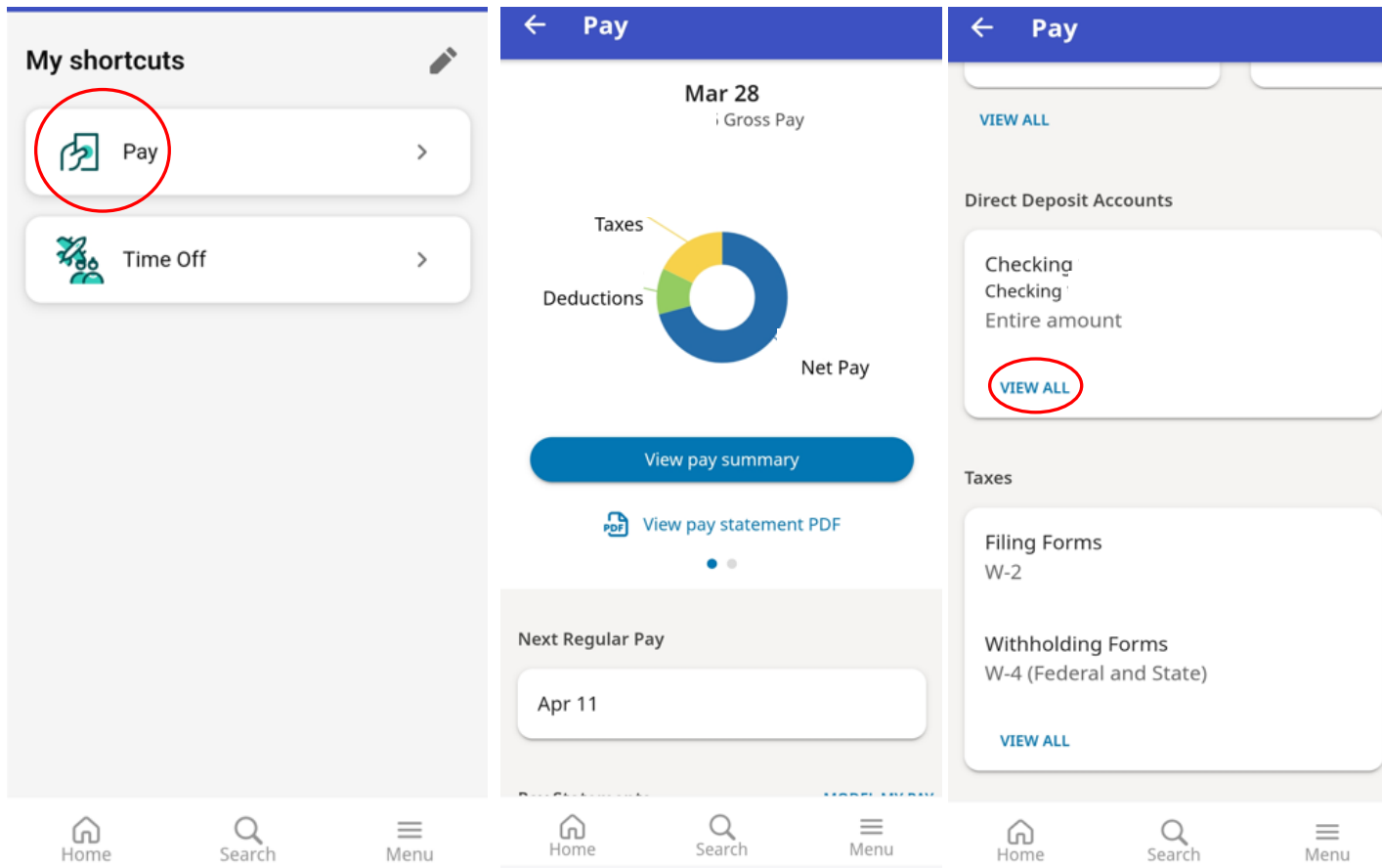
[Forgot your password?](#)

[SSO Login](#)
[Pro Outlook Login](#)
[Pro Mobile Login](#)
[Pro Desktop Login](#)

1. Here, you will sign in the same way you access the web application, by either direct login or SSO
2. Use credentials if you use direct login for UKG Pro WFM user
3. If you use SSO, click the “SSO Login” link under the sign in button, then enter your SSO credentials (typically Knox ID and Windows login password), then click Login



How to enter a Direct Deposit on Mobile App



1. Log into UKG Pro (UltiPro)
2. Click Pay on the home page
3. Scroll down to the Direct Deposit Accounts Section
4. Click the "View All" under the existing account information



How to enter a Direct Deposit on Mobile App

The screenshot shows the 'Direct deposit accounts' screen in the Samsung NA SSC mobile app. The screen is divided into two main sections: 'Direct deposit accounts' on the left and 'Add new account' on the right. The 'Direct deposit accounts' section has tabs for 'ACTIVE' and 'INACTIVE'. The 'Add new account' section has a 'SUBMIT' button and a form with the following fields: 'Account type *' (dropdown), 'Bank name' (text), 'Account nickname' (text, with example 'e.g., My college fund'), 'Routing number *' (text, with an information icon), 'Account number *' (text, with an information icon), and 'Deposit type *' (text). A blue plus button is located at the bottom left of the 'Add new account' form, highlighted by a red box. The bottom navigation bar shows 'Home', 'Search', and 'Menu' icons.

5. Click the Blue button with the plus sign

6. Enter all account information

A. Choose Account Type from dropdown
(Checking or Savings)

B. Enter Bank Name

C. Optional nickname for the account

D. Enter Bank's Routing & Account Number



How to enter a Direct Deposit on Mobile App

The screenshot shows the 'Add new account' screen with the following fields and values:

- Account type *: Checking
- Bank name: Bank of America
- Account nickname: e.g., My college fund
- Routing number *: [Redacted]
- Account number *: [Redacted]
- Deposit type *: Flat Amount
- Amount*: 500

The screenshot shows the 'Add new account' screen with the following fields and values:

- Account type *: Checking
- Bank name: Bank of America
- Account nickname: BoA
- Routing number *: [Redacted]
- Account number *: [Redacted]
- Deposit type *: Percent
- Percent*: 25%

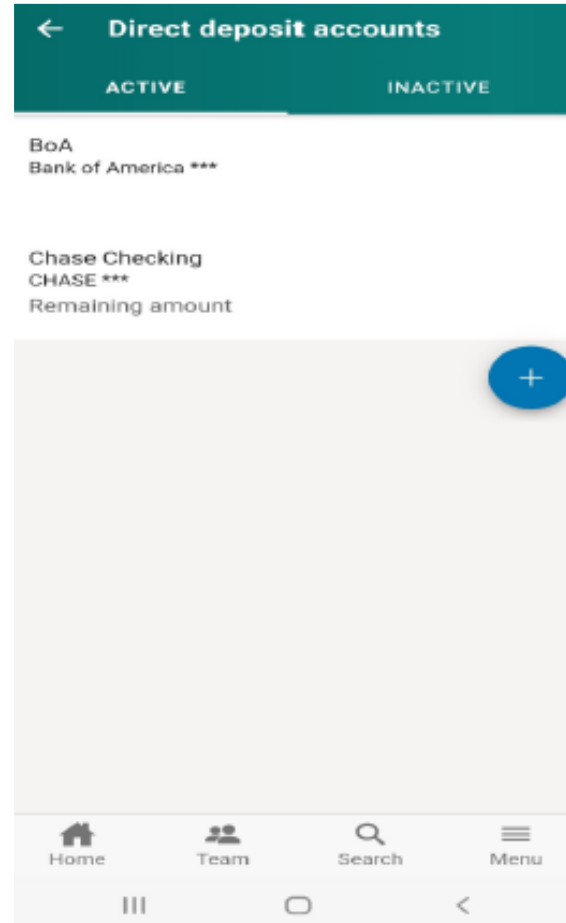
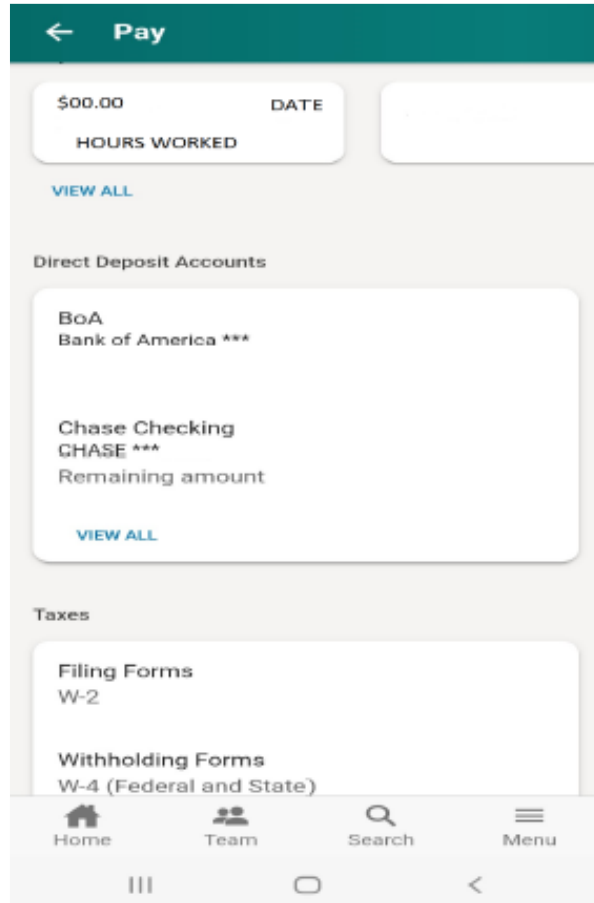
E. Enter Deposit Type

- Entire Amount: Directs the system to put the full amount into the listed account
- Flat Amount: Directs the system to put a specified dollar amount into the listed account
- Percent: Directs the system to put a specified percentage into the listed account

7. Click Submit



To Make Changes to the Account



1. Access Direct Deposit Section from Pay tab
2. Click on View All to access the existing account information
3. Select Account that needs editing



To Make Changes to the Account

← BoA

Deposit amount [EDIT](#)

Amount

Account details [EDIT](#)

Samsung Electronics America Inc.
Company

Checking
Account type

Bank of America
Bank name

BoA
Account nickname

Routing number

Account number

Home Team Search Menu

× Edit account details [SUBMIT](#)

Account type *
Checking

Bank name
Bank of America

Account nickname
BoA
e.g., My college fund

Routing number *

Account number *

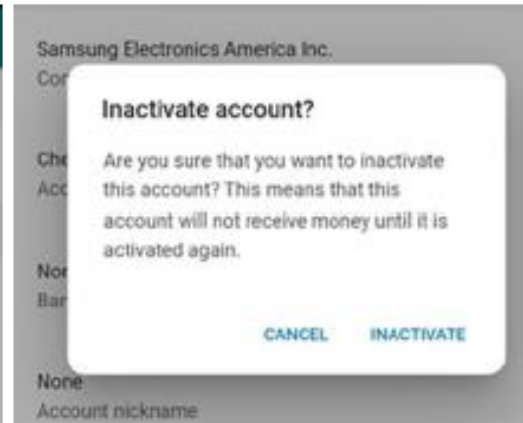
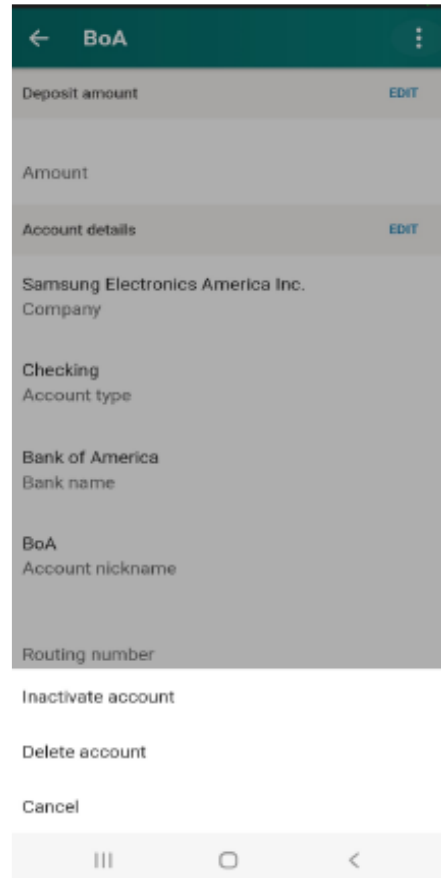
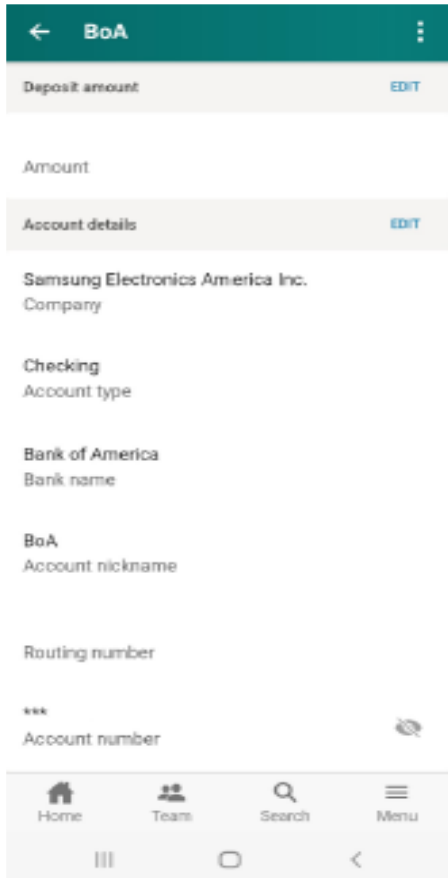
4. Click Edit for:

- Deposit amount- Ability for user to change Flat amount or Percentage from the selected account
- Account details- Ability for user to update Bank Account information from selected account

5. Click Submit after making edits



To Inactivate or Delete Account



1. Click the three dots in the top right corner
2. Select 'Inactivate Account' or 'Delete Account' from the drop-down menu
3. Confirm action in pop up



NA Shared Service Center

Hours of Operation:
Monday - Friday
8:00 am - 8:00 pm CST

Phone:
855-557-3247

Text:
855-557-3247

Submit SR Ticket: [NA SSC
Service Request](#)

SAS Chat:

